

Business Incentives Application



The Town of Superior provides economic development incentives for projects of economic significance on a case-by-case basis. Financial support is provided by the Town of Superior in the form of Rebates and/or a Grant. All incentives are subject to the availability of funding and approval of the Town.

Applicant Information

Legal Business Name

Doing Business As (DBA)

Physical Business Address

Mailing Address

Business Owner Name

Applicant Phone

Applicant Email

Company Profile

Company's Core
Products/Services

Company's
Background/History

Company Website

Secretary of State ID#

Superior Business License#

Number of Employees
(upon opening if new)

Average Annual Salary

Answer the following:

- How does the business satisfy the community's needs for unique, quality retailers and/or restaurants?
- What impact will the business have on the community?

Project Summary

Project is:

- ☐ Expansion
- ☐ Relocation
- ☐ New Business
- ☐ Assistance for business remaining in same space
- ☐ Assistance in response to emergency circumstance

Applicant is Requesting:

- ☐ Matching Grant
- ☐ Sales Tax Rebates
- ☐ Waived Building Permit Fee
- ☐ Construction Use Tax Rebate
- ☐ Use Tax Rebate
- ☐ Lodging Fee Rebate

Amount Requested

Total Capital Investment

Lease Expiration Date

Start Date for Project /
Tenant Improvements

Planned Opening Date /
Project Completion Date

Detailed Scope of Project
Describe what you will use funding for. Be as specific as possible (e.g. instead of "building renovation," describe the specific renovations, such as "new carpet throughout the building and updating the signage on the storefront")

Acknowledgements & Signature

Please check each statement to affirm

- ☐ Information submitted is true and accurate
- ☐ Business meets Program Eligibility and Criteria
- ☐ I agree to assist the Town of Superior in verifying the information in this application as requested

Type Name to Sign Application

Name, Title

Date

To Submit Application
Send the following to
Ellen Robertson
EllenR@SuperiorColorado.gov

- ☐ Completed Application
- ☐ Business Plan or Strategic Plan
- ☐ Signed W-9
- ☐ Itemized Project Budget (*Total budget, not just the amount requested for reimbursement*)
- ☐ Quotes from Contractors

Application Submittal Process

1. Application and required documents submitted. Applicants may be asked to provide additional information.
2. The application will be reviewed and approved. Large grant requests and any rebates must be approved by Town Council.
3. Applicant will be notified if their application was approved or denied within 30 days of submission.
4. If the business's application is approved by the Town Council, funds will be issued once all agreed upon criteria have been met. Grant funds are provided as a reimbursement after all approved project work is complete and paid for. Applicant must submit an itemized statement of expenses and paid invoices/receipts along with photos of the completed project, a copy of the Certificate of Occupancy, Business License, and applicant's W-9.